

Bitterroot Job Service Employers' Committee Meeting –Sept. 17, 2013

Patti Furniss, Job Service
Vickie Steele, Job Service
Patty West, OPA
Becky Brough, Lube Quick/HHS
Pat Easley, Chamber of Commerce
John Schneeberger, RCEDA

Joan Prather, Stevi Main St Assoc.
Carol Saylor, A to Z
Sue Smith, RCCU
Deb Morris, MDMH
Linda Valentine, HRDC/WIA Youth

Call to Order: Patty West called the meeting to order and introductions were made.

Minutes: Read and approved May minutes.

Treasurers Report: Vikki Bell was unable to attend, but sent an email to Vickie Steele and reported that the current bank balance is \$1370.64, which is the same balance as reported at the May meeting. She also gave instructions on what will be needed following election of officers at today's meeting for Treasurer. She will be vacating the position due to retirement. She has done a great job and will be greatly missed by everyone on the committee! Her instructions read "The Bank will need a copy of the minutes of the meeting when new treasurer is elected stating date and person elected. Then that person will need to come to bank with ID and SSN to sign on with the bank account."

Red Items: Went over red items and the only one remaining was a suggestion for the Committee to sponsor a student for a Basic Computer class at the Bitterroot College. This was discussed at the Executive Board meeting this summer and they wanted to bring it to the full Committee for approval. Patti Furniss said the scholarship monies are funneled through the Bitterroot College so anything the committee decided upon would be run through their pay system. Discussion followed about cost of the class and how often it is held; the goal of assisting those in need, both financially and academically for this particular type of training. Patti showed the recent schedule showing it is held four times a year and the cost runs \$50. Further discussion resulted about the amount JSEC would like to consider contributing towards a scholarship and how we would like to designate monies. Consensus was to make a \$200 contribution: 2 scholarships each for the first 2 sessions and to request some form of evaluation or feedback from Kathleen or Victoria. **Patti will be responsible for requesting the feedback from the College on how the process worked.** Motion was made, seconded and all approved for a scholarship contribution of \$200 for the upcoming 2 sessions for Basic Computer.

Election of Officers:

Patty then asked committee for any nominations for Chair, Vice Chair and Treasurer. One committee member asked if Patty would consider remaining as Chair. She said that she would be willing to do that. Motion made, seconded and passed for Patty West to remain as Chair for another year. Next, the same question was posed of Linda Valentine, current JSEC Vice Chair. She said that would be happy to continue as Vice Chair for another year. Motion made, seconded and passed for Linda to remain as Vice Chair for another year. Finally, Patti said she had approached John about whether he would be interested in the Treasurer position and John shared that he would be willing to consider it if his boss approved. **Motion was made to elect John on the contingency that Julie approved his request.** Motion seconded and passed. John had some excellent suggestions regarding putting our finances in QuickBooks for tracking purposes and the Committee felt this would be really beneficial.

Committee Formations:

Seminar Committee: Sue Smith, Pat Easley, Linda Valentine, Vickie Steele

Scholarship Committee: Carol Saylor, Patty West, Deb Morris, Joan Prather

Becky mentioned that there used to be a Job Fair Committee when we were planning an annual Job Fair event. Patti talked about the Mini Job Fairs events that we have been holding in the last 3 years with around 4-5 employers in attendance. Patti said that it is certainly something we should be reassessing with our valley employers next year to see if they would be interested in a full scale Job Fair again.

Honoring Cindy Beck's retirement: Patty West reported to the committee that emails had been circulating regarding honoring Cindy Beck's service on the committee for so many years and her retirement from Albertson's. Discussion followed and a motion was made to provide a card and a \$50 gift certificate from the quilting store and honor her at the October meeting. Motion seconded and passed. Further discussion followed regarding Vikki Bell's upcoming retirement. **The Committee agreed to have Vickie Steele research and acquire a similar gift certificate.**

Seminars: Patti reported on ideas presented at the Executive Board meeting for both Seminars and JSEC Presentations. Last year JSEC had agreed to work with RCEDA on a small business seminar regarding the Affordable Care Act for this fall. Discussion from committee members indicated that a short, one-hour panel discussion of the basics of ACA would be a good place to start with business owners. Joan indicated that the Stevensville Main Street Association was working to use Payne West for a presentation and the rescheduled date had not been determined. It made sense to coordinate this effort with Main Street for panel speakers for possibly a lunch hour session in Hamilton and an evening session in Stevensville. A date needs to be set as soon as possible. Payne West, Montana Healthcare Coop, and Adam Sangster with APEX were suggestions. **Patti will call Adam.**

JSEC Lunch: Vickie reported that she will be taking over providing lunches for the year.

Due to lack of time, the following items were tabled until next month's meeting:

- 1. Further seminar ideas and JSEC presentation suggestions: These are listed on your September agenda items.**
- 2. Job Service Update**
- 3. Requests from Vickie S. for a) Business DVD and b) Paper goods/supplies**

Next meeting date: Third Tuesday in October – 10/15/2013 in the Conference Room at 274 Old Corvallis Rd at Noon.